

LECOM School of Dental Medicine
Early Acceptance Program

Provided through an
AFFILIATION AGREEMENT
With
University of Pittsburgh - Bradford

1. Article I: Introduction

- 1.1. Parties.** This Affiliation Agreement (Agreement) is made by and between University of Pittsburgh - Bradford (University of Pittsburgh - Bradford) located at 300 Campus Drive, Bradford, PA 16701-2812 and the Lake Erie College of Osteopathic Medicine (LECOM) located at 5000 Lakewood Ranch Blvd., Bradenton, Florida 34211.
- 1.2. Relationship of Parties.** The relationship between the parties to this Agreement and to each other is that of independent contractors. In performance of services, duties and obligations under this Agreement, LECOM and University of Pittsburgh - Bradford shall be, and at all times are acting and performing as independent contractors and nothing contained herein is intended to, nor will it create the relationship of partnership, joint venture, agency, or employment between LECOM and University of Pittsburgh - Bradford, or their respective officers, trustees, directors, servants, employees or staff.
- 1.3. Purpose.** The purpose of the Agreement is to establish an affiliation between the institutions whereby the parties will define the criteria for University of Pittsburgh - Bradford students to become eligible for early acceptance into LECOM's School of Dental Medicine; leading to the Doctor of Dental Medicine degree (the Early Acceptance Program).
- 1.4. Consideration.** The parties execute this Agreement in consideration of their mutual objective to establish an Early Acceptance Program (EAP) and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged and agreed to by the parties.
- 1.5. Early Acceptance Program.** This Agreement establishes an Early Acceptance Program to which University of Pittsburgh - Bradford undergraduate students are enrolled jointly by University of Pittsburgh - Bradford and by LECOM. The Early Acceptance Program is designed to facilitate the admission of University of Pittsburgh - Bradford students into LECOM's Doctor of Dental Medicine program. LECOM will interview the student prior to their enrollment at University of Pittsburgh - Bradford or within the first two years of study at University of Pittsburgh - Bradford. Students interviewing successfully will be offered a provisional

acceptance to LECOM's Doctor of Dental Medicine program. Upon meeting the criteria for final acceptance, they will matriculate at the LECOM Bradenton, FL campus.

Because this is a demanding professional program, the requirements listed for acceptance have been established to demonstrate that the student is capable of handling the rigorous course load.

2. Article II: Program Considerations

- 2.1. **Phases.** The Early Acceptance Program is comprised of two phases. Phase I consists of four years of undergraduate education at University of Pittsburgh - Bradford. Phase II consists of four years of dental school education at LECOM and its associated clinical training sites.
- 2.2. **Application to EAP.** Application to the EAP is initiated by doing an inquiry through a link on the LECOM portal (<http://portal.lecom.edu>).
 - 2.2.1. Students wishing to receive their letter of provisional acceptance prior to entering University of Pittsburgh - Bradford should complete the LECOM on-line EAP application before or while applying to University of Pittsburgh - Bradford.
 - 2.2.2. LECOM will provide University of Pittsburgh - Bradford's Admissions Office and Mr. Baldwin with the contact information from the EAP application for each high school student interested in the EAP program offered through University of Pittsburgh - Bradford.
 - 2.2.3. High school students should also contact the University of Pittsburgh - Bradford's Health Professions Program Committee for their EAP enrollment requirements.
 - 2.2.4. Students already matriculated at University of Pittsburgh - Bradford should complete the LECOM on-line EAP application before February 1st of their second year of study at University of Pittsburgh - Bradford. See Article IV for additional details.
- 2.3. **Number of Students Accepted.** Each academic year, a maximum of five (5) students will be accepted by LECOM into Phase II from University of Pittsburgh - Bradford's Early Acceptance Program.
 - 2.3.1. LECOM agrees to admit qualified University of Pittsburgh - Bradford students to the LECOM Doctor of Dental Medicine Program (Phase II).
 - 2.3.1.1. The students must have successfully completed the requirements for an undergraduate degree at University of

Pittsburgh - Bradford as described in Addendum A and specified in University of Pittsburgh - Bradford's catalog.

2.3.1.2. The students must have fulfilled admission requirements for LECOM, as outlined in Addendum B and throughout this document.

2.4. Interviews. All interviews will be conducted by LECOM and must be in-person; either on a LECOM campus, in an offsite location or by videoconferencing. Phone interviews are not acceptable.

2.4.1. Interviews are conducted at all LECOM sites.

2.4.2. A schedule of available interview dates and times at each site will be provided by email, along with the invitation to interview. The applicant may select the date and site from the list; however, the number of interview slots at each site is limited. Slots will be allocated on a first come first served basis.

2.4.3. Interviews may be rescheduled by notifying LECOM no less than two business days prior to the scheduled interview date. Applicants not properly rescheduling their interview will be rejected.

2.4.4. High school students wishing to receive the letter of provisional acceptance (See Section 2.8) prior to entering University of Pittsburgh - Bradford should try to schedule their interview as early as possible.

2.4.5. Students who were not interviewed prior to entering University of Pittsburgh - Bradford must be interviewed prior to starting their third year of study at University of Pittsburgh - Bradford.

2.4.6. No additional interview will be required prior to entering Phase II.

2.5. Provisional Acceptance. All students, high school and currently matriculated, must be approved by both LECOM and University of Pittsburgh - Bradford's Health Professions Program Committee to receive a provisional letter of acceptance.

2.5.1. High School Students

2.5.1.1. Following the interested student's LECOM interview, LECOM will notify University of Pittsburgh - Bradford's Health Professions Program Committee and the student that he/she does or does not qualify for a letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program.

2.5.1.2. A letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program will be sent to the high school student once they have been approved by University of Pittsburgh -

Bradford's Health Professions Program Committee to participate in the EAP and have officially committed to enroll at University of Pittsburgh - Bradford.

2.5.1.3. University of Pittsburgh - Bradford's Admissions Office or Health Professions Program Committee must notify LECOM's Office of Student Affairs that the student has met University of Pittsburgh - Bradford's criteria for being in the EAP and have officially committed to attend University of Pittsburgh - Bradford.

2.5.2. University of Pittsburgh - Bradford Students

2.5.2.1. Students currently matriculated at University of Pittsburgh - Bradford and approved by the Health Professions Program Committee for participation in the EAP will receive a letter of provisional acceptance to the LECOM Doctor of Dental Medicine Program within two weeks of their successful LECOM interview.

2.5.3. Provisionally accepted students may not apply to any other dental school. Application to another dental school will result in the loss of the student's provisional acceptance.

2.5.4. Any student not having both a cumulative science GPA and cumulative overall GPA equal to or greater than 3.00 at the end of each term in all years prior to the year of matriculation at LECOM may be permanently withdrawn from the EAP, upon being advised in writing, and have their provisional letter of acceptance revoked.

2.5.5. Final acceptance of candidates to Phase II of the Early Acceptance Program will be determined by LECOM in accordance with the provisions of this agreement.

2.6. Representatives. Each party shall designate a representative responsible for expediting and directing applications and admissions to the Early Acceptance Program.

2.6.1. University of Pittsburgh - Bradford designates University of Pittsburgh - Bradford's Health Professions Program Committee or James Baldwin to be its representative to the Early Acceptance Program.

2.6.2. LECOM designates John Wojtkielewicz or the Office of Student Affairs to be its representative to the Early Acceptance Program.

2.6.3. In the event a party changes representatives, it shall notify the other of the change in writing as soon as practical.

2.7. Student Inquiries. While enrolled in Phase I of the Early Acceptance Program, student inquiries for information regarding Phase I should be directed to the Health Professions Program Committee at University of

Pittsburgh - Bradford. All student inquiries for information regarding Phase II application status should be directed to the LECOM Admissions Office.

2.8. Student Responsibility.

- 2.8.1.** It is the interested student's responsibility to ensure that they meet the requirements for admission to Phase I as specified in Sections 4.1, 4.2 and Section 4.3 and that they are properly enrolled in the Early Acceptance Program.
- 2.8.2.** It is the enrolled student's responsibility to ensure that they meet the requirements for admission to Phase II as specified in Sections 4.4 and 4.5.
- 2.8.3.** Students should sign the Record Release Form (Addendum G).
- 2.8.4.** University of Pittsburgh - Bradford students are responsible for submitting all forms, applications and letters specified in Section 4.7 (Application Contents) and ensuring that they have been received by LECOM's Office of Admissions.
- 2.8.5.** Neither University of Pittsburgh - Bradford nor LECOM will consider incomplete applications.
- 2.8.6.** While University of Pittsburgh - Bradford will exercise reasonable care and diligence in the advisement of students concerning requirements for admission to Phase I or Phase II, failure of a student to comply with any of the requirements for admission to Phase I or Phase II shall not be deemed a breach of this Agreement by University of Pittsburgh - Bradford or LECOM and University of Pittsburgh - Bradford or LECOM shall have no liability as a result of a student's failure to comply with such requirements. Except as provided for under Section 2.9.2, University of Pittsburgh - Bradford and LECOM shall have no obligation to monitor a student's activities to insure compliance with the requirements for admission to Phase I or Phase II. For purposes of exemplification, a violation by a student of the prohibition on applying to other medical schools or early admission programs shall not be deemed a breach of this agreement and University of Pittsburgh - Bradford or LECOM shall have no liability as a result of such action by a student.
- 2.8.7.** Enrolled students should attend all but are required to attend at least one of the annual on-campus day events held for affiliated students at LECOM. Travel arrangements and expenses are the responsibility of the student.

2.9. University of Pittsburgh - Bradford/ LECOM Responsibility.

Consultation and communication on program evaluations and student progress should be maintained by University of Pittsburgh - Bradford's Health Professions Program Committee and by LECOM's Office of Student Affairs.

2.9.1. University of Pittsburgh - Bradford's Health Professions Program Committee will provide counseling to students and evaluate students' performance in accordance with the requirements as stated herein.

2.9.2. Twice annually, by February 1st and July 1st, the Health Professions Program Committee will send LECOM a status update for all enrolled students. This will include:

2.9.2.1. Current academic year;

2.9.2.2. Cumulative Overall GPA

2.9.2.3. Cumulative Science GPA

2.9.3. LECOM will notify in writing the students whose cumulative GPA falls below 3.0 that they are at risk of having the provisional letter of acceptance withdrawn if they fail to improve by the next status report.

2.9.4. University of Pittsburgh - Bradford will provide a LECOM recruiter with the opportunity to meet with enrolled and non-enrolled students to discuss LECOM's Programs.

2.9.5. LECOM will provide University of Pittsburgh - Bradford Admissions Recruiters and Health Professions Program Committee with literature supporting the Early Acceptance Program and, if requested, one visit to the University of Pittsburgh - Bradford campus per year by a LECOM representative.

2.9.6. LECOM will sponsor an annual meeting of Pre-Professional Health Care Advisors from the affiliated schools.

2.10. Annual Reviews. An annual review of the Early Acceptance Program will be conducted jointly by the parties to this Agreement. This review will include:

2.10.1. A review of enrolled students' performance and progress;

2.10.2. A review of any changes to acceptance requirements; and

2.10.3. A review of other changes to the Agreement.

3. Article III: Program Timeline

The following is the timeline for the Early Acceptance Program. A summary table is provided in Addendum E:

- 3.1. Eligible students will submit an Early Acceptance Program on-line application no later than February 1st of their second year of study at University of Pittsburgh - Bradford.
- 3.2. High school students will be interviewed and if successful, given a provisional letter of acceptance to LECOM once they have officially committed to attend University of Pittsburgh - Bradford. Current University of Pittsburgh - Bradford students will receive the provisional letter of acceptance within two weeks of a successful interview.
- 3.3. Provisionally accepted students will submit a completed Associated American Dental School Application Service (AADSAS) application by November 15th of the year prior to the year they plan to matriculate at LECOM.
- 3.4. Provisionally accepted students will submit an on-line LECOM secondary application by January 1st of the year they plan to matriculate at LECOM
- 3.5. Provisionally accepted students should take the DAT no later than December 1st of the year prior to the year of entering Phase II of the Early Acceptance Program.
- 3.6. LECOM will send a letter confirming admission to the LECOM School of Dental Medicine by February 15th of the year of LECOM matriculation. Other information associated with matriculation will be sent once the matriculation fee is paid.

4. Article IV: Admission to the Affiliated Program

- 4.1 **Eligibility for Admission to Phase I.** All students, who have met University of Pittsburgh - Bradford's entrance requirements, who will be or are currently full time students at University of Pittsburgh - Bradford and meet or exceed the minimum admissions criteria listed in Section 4.3, are eligible to enroll in Phase I of the Early Acceptance Program. The following exceptions apply:
 - 4.1.1 They must be a U.S. citizen or lawful resident;
 - 4.1.2 Transfer students
 - 4.1.2.1 All students transferring from an institution not participating in the LECOM EAP must apply, be interviewed and accepted for participation in the EAP by both LECOM and University of Pittsburgh - Bradford prior to starting their third year of undergraduate education at University of Pittsburgh - Bradford;
 - 4.1.2.2 Students transferring from an institution that has a LECOM EAP affiliation must be approved by University

of Pittsburgh - Bradford to be part of Phase I while attending University of Pittsburgh - Bradford. Another LECOM interview is not required; however, LECOM must approve the transfer; and

4.1.2.3 LECOM prefers that all courses listed in Addendum B be taken at University of Pittsburgh - Bradford but will accept all transfer credits for courses with a grade of "C" or better that are accepted by University of Pittsburgh - Bradford.

4.1.3 They may not have already earned a four year undergraduate degree.

4.2 **Enrollment.** All interested students must complete a LECOM on-line EAP application.

4.2.1 A student is considered to be officially enrolled as of the date shown on the provisional letter of acceptance.

4.2.2 A student must be enrolled for at least two consecutive years in order to be considered for acceptance to Phase II.

4.2.2.1 A student interested in the EAP may apply to enroll as part of their application to University of Pittsburgh - Bradford or any time before they begin their third year of study at University of Pittsburgh - Bradford.

4.2.3 University of Pittsburgh - Bradford and LECOM reserve the right to limit the number of students enrolled in this program (also, see Section 2.3).

4.2.4 Students enrolled in this program may not enroll in another dental school's early acceptance program or apply to another school of dental medicine.

4.2.5 University of Pittsburgh - Bradford retains the right to dismiss students for academic or disciplinary reasons.

4.3 **Typical Admissions Criteria to Phase I.**

4.3.1. SAT (Math + Verbal) ≥ 1170
or
ACT Score ≥ 26

4.3.2. High School Grade Point Average ≥ 3.5

4.3.3. Students currently enrolled at University of Pittsburgh - Bradford who do not meet the criteria listed in 4.3.1 and 4.3.2 but have

completed at least one year of study at University of Pittsburgh - Bradford and meet the science and overall GPA criteria listed in Section 4.5 and all other University of Pittsburgh - Bradford academic policies while pursuing the University of Pittsburgh - Bradford degree at the time of application to the program are eligible for enrollment.

4.4 Eligibility for Admission to Phase II. To be eligible for Phase II of the Early Acceptance Program, University of Pittsburgh - Bradford students must:

- 4.4.1.** Be enrolled at University of Pittsburgh - Bradford as a full time student and maintain that status throughout their participation in Phase I;
- 4.4.2.** Be enrolled in Phase I of the Early Acceptance Program;
- 4.4.3.** Be a U.S. citizen or lawful permanent resident;
- 4.4.4.** Satisfy the minimum course requirements outlined in Addendum B by completing the curriculum listed in Addendum A with the following restrictions:
 - 4.4.4.1.** Courses listed in Addendum A must be completed by the end of the spring term prior to matriculation at LECOM.
 - 4.4.4.2.** The student should follow a schedule with a course load equal to or greater than the one specified in Addendum A or one that is at least 15% greater than the minimum requirement to be considered a full-time student as specified in the University of Pittsburgh - Bradford catalog. Variations for scheduling reasons should be approved in advance by the Health Professions Program Committee or by Mr. Baldwin.
 - 4.4.4.3.** Students must maintain a cumulative science GPA and cumulative overall GPA equal to or greater than 3.00 at the end of each term. Students will be given until the end of their next term to meet the 3.00 GPA requirements or be withdrawn.
 - 4.4.4.4.** Students must comply with all of University of Pittsburgh - Bradford's policies regarding withdrawal from a course and repeating a course.
 - 4.4.4.5.** A grade of "C" or better must be achieved in any of the courses listed in Addendum B.
 - 4.4.4.6.** Courses listed in Addendum B should not be taken in the summer unless sequential scheduling necessitates it. When this occurs, LECOM must be notified either on the status update report, a separate email or by memo.

4.4.4.7. Up to two courses and their associated labs that are listed in Addendum A or Addendum B taken at another regionally accredited college or university while attending University of Pittsburgh - Bradford or while in high school would satisfy the requirements of Addendum B but cannot be used to reduce the per term course load specified in Addendum A or specified in the University of Pittsburgh - Bradford catalog for the degree being pursued. Therefore, a substitute course applicable to the field of medicine or a course of similar academic rigor, if approved by the Phase I advisor, must be taken.

4.4.4.8. LECOM will not accept Pass/Fail grades for courses unless the course is not offered for a grade.

4.4.4.9. LECOM will not accept CLEP or IB credits to fulfill the minimum requirements listed in Addendum B.

4.4.4.10. University of Pittsburgh - Bradford may accept Advanced Placement (AP) credits to fulfill the minimum degree requirements as listed in Addendum A or in University of Pittsburgh - Bradford's catalog; however, LECOM will only accept AP credits if the student scores a four (4) or five (5) on the AP exam. In order to maintain a full course load, a replacement course applicable to the field of dental medicine or a course of similar academic rigor, if approved by the Phase I advisor, must be taken at University of Pittsburgh - Bradford.

4.4.5. Display the scholarly and professional potential to practice dental medicine and express a desire to become a dentist;

4.4.6. Not be part of any other dental school's accelerated program;

4.4.7. Satisfy the requirements for a Bachelor of Science (B.S.) or Bachelor of Arts (B.A.) degree at University of Pittsburgh - Bradford, as set forth in the most recent University of Pittsburgh - Bradford catalog. Degrees in fields other than the biological or physical sciences will need to be approved by University of Pittsburgh - Bradford's Health Professions Program Committee or Mr. Baldwin.

4.5. Admission Criteria for Phase II. Admission to LECOM is subject to the applicant's meeting the following minimum criteria:

4.5.1. Cumulative Overall GPA* ≥ 3.4

4.5.2. Cumulative Science GPA* ≥ 3.2

*as of February 1st of the year of matriculation or provide proof that these are achievable by the end of the spring term.

4.5.3. DAT

Typically >18

- 4.5.4. Shadowing (~100 hrs) in a clinical dental setting is highly recommended
- 4.5.5. Have a background check performed as described by LECOM, including a drug and alcohol screening:
 - 4.5.5.1. LECOM has a contracted service, Verified Credentials Inc.®, available through the LECOM portal that must be used.
 - 4.5.5.2. This background check process should be started in January of the year of matriculation.
- 4.5.6. Meet and agree to LECOM's Health and Technical Standards (Addendum F).
- 4.6. **Admissions Procedure.** LECOM will reserve a seat for each provisionally accepted student, pending final acceptance. To gain final acceptance to Phase II of the Early Acceptance Program, students must:
 - 4.6.1. Apply to LECOM through the Associated American Dental School Application Service (AADSAS) by November 15th of the year prior to the year they plan to matriculate at LECOM. This date allows AADSAS enough time to process the application and allows the student enough time to meet the LECOM secondary application deadline;
 - 4.6.2. Submit the online LECOM secondary application by January 1st of the year they plan to matriculate at LECOM;
 - 4.6.3. Arrange for letters of recommendation and all supporting documentation to be submitted for review by LECOM;
- 4.7. **Application Contents (Phase II).** A completed application to Phase II of the Affiliated Program consists of the following:
 - 4.7.1. A completed AADSAS Application;
 - 4.7.2. A completed LECOM supplemental application;
 - 4.7.3. Official final transcript(s) reflecting all college credit sent directly to LECOM;
 - 4.7.4. All DAT scores taken in the three years preceding matriculation;
 - 4.7.5. A detailed evaluation and recommendation from University of Pittsburgh - Bradford's Health Professions Program Committee or from James Baldwin, sent directly to LECOM;
- 4.8. **Final Acceptance by LECOM.** By February 15th of the year of their anticipated LECOM matriculation, LECOM will send a letter to all

matriculating, provisionally accepted students confirming admission to the LECOM School of Dental Medicine, provided that they currently meet the criteria specified in Section 4.5 or are expected to meet the criteria specified in Section 4.5 by July 1 of the year of matriculation.

4.8.1. Full acceptance will be granted if Phase II admissions criteria are met and all other required documentation are received by LECOM's Admissions Office.

4.8.2. Students matriculating into Phase II of the Early Acceptance Program must agree to abide by all rules, regulations and policies of LECOM as set forth in appropriate documents of the institution.

4.8.3. Final acceptance of candidates to Phase II of the Early Acceptance Program will be determined by LECOM.

4.8.3.1. LECOM may withdraw the provisional acceptance or refuse admission for reasons other than not meeting the admissions criteria shown in Section 4.5. LECOM will notify a provisionally accepted student by mail within 30 days of the determination to withdraw the provisional acceptance. LECOM shall document the basis for the withdrawal and such basis must be consistent with LECOM's enumerated admissions criteria. Such information shall be made available to the University of Pittsburgh - Bradford upon written request. Examples of reasons for withdrawing the provisional acceptance include but are not limited to:

4.8.3.1.1. Being placed on conduct probation while in undergraduate school;

4.8.3.1.2. Uncovering information related to criminal activity not previously disclosed but reported in the criminal background check;

4.8.3.1.3. Concerns presented in the letters of recommendation; or

4.8.3.1.4. Behaviors inconsistent with professional attitudes or those that might harm the reputation of LECOM or the profession.

4.9. Notice of Intent to Matriculate at LECOM. The student will designate their intent to matriculate by signing the forms included with the letter confirming admission to the College of Medicine and returning them along with the non-refundable \$2000.00 matriculation fee to the LECOM Office of Admissions within the timeframe specified in the admissions letter. The matriculation fee will be applied to the first year's tuition.

5. Article V: Degree Awarded

5.1. Baccalaureate Degree for the Early Acceptance Program.

5.1.1. University of Pittsburgh - Bradford will award to students enrolled in the EAP a baccalaureate degree in upon completing the degree requirements as outlined in the University of Pittsburgh - Bradford catalog.

5.2. **Doctor of Dental Medicine Degree.** Students will be awarded the degree of Doctor of Dental Medicine (D.M.D.) by LECOM after successful completion of the four-year dental curriculum, successfully passing, and otherwise satisfying all requirements as identified by LECOM for graduation.

6. Article VI: General Considerations

6.1. **Publicity.** University of Pittsburgh - Bradford and LECOM may feature the Early Acceptance Program in their respective catalogues and admission activities, and may refer to the Program in their career counseling of students interested in Dental Medicine, provided that any publicity shall be approved in writing by the parties prior to its use. Neither party shall make use of the other party's trademarks, trade names and service marks without the other party's prior written consent.

6.2. **Nondiscrimination/Anti-Harassment Clause.** During the term of this Agreement, the Parties agree as follows:

6.2.1. To continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and all other applicable local, state and federal laws, including, but not limited to, Title III of the Americans with Disabilities Act; and

6.2.2. To establish and maintain a written anti-harassment policy and inform their employees of the policy. The policy must contain a notice that harassment, including discrimination based upon sexual orientation, will not be tolerated and employees, students or others who practice it will be disciplined or sanctioned.

6.3. **Amendment of Requirements.** From time to time, University of Pittsburgh - Bradford may amend the requirements for the Bachelor of Science (B.S.) degree and LECOM may amend the requirements for admission to the Doctor of Dental Medicine Program.

6.3.1. Amendments to LECOM's admission requirements resulting from changes made by the LECOM's accreditation agencies will become effective in accordance with the dates specified by the agency making the change. The specified changes will apply to all

students currently enrolled in the Early Acceptance Program and to all applicants to the Early Acceptance Program.

- 6.3.2.** Students currently enrolled in the EAP and those enrolling within 12 months from the effective date of an amendment to LECOM's admission requirements will be exempt from the amendment to LECOM's admission requirements, except those covered by line 6.3.1. The new requirements will apply to all other students and applicants. If a LECOM admission requirement is reduced or removed by an amendment, the change will immediately apply to all currently enrolled students and new enrollees.
- 6.3.3.** Any amendments made to the pre-dental program requirements at University of Pittsburgh - Bradford affecting an enrolled student must ensure compliance with LECOM's minimum requirements as set forth in Addendum B.
- 6.3.4.** In the event that such amendment(s) may occur, the amending party shall notify the other of any change(s) prior to January 1st of the academic year in which the change(s) first apply.
- 6.4. Term of Agreement.** This Agreement shall commence upon being signed by both parties. The term of the agreement shall not exceed five (5) years.
- 6.5. Termination of Agreement.** University of Pittsburgh - Bradford or LECOM may terminate this Agreement for any reason with ninety (90) days written notice, which shall be given by Registered or Certified Mail service upon the party's principle business address and directed to the attention of the President of the appropriate institution. Either party may terminate this Agreement in the event of a substantial breach. In the event of termination, the parties to this Agreement shall honor commitments to any student currently enrolled in the Early Acceptance Program.
- 6.6. Liability.** Neither LECOM nor University of Pittsburgh - Bradford assumes any liabilities to each other. As to liability for damage, injuries or death to persons, or damages to property, University of Pittsburgh - Bradford and LECOM do not waive any defense as a result of entering into this Agreement. This provision shall not be construed to limit either party's rights, obligations, liabilities, claims or defenses that arise as a matter of law pursuant to any provisions of this Agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or the State System of Higher Education or University of Pittsburgh - Bradford.
- 6.7. Modifications.** The terms of this Agreement may not be modified unless a modification is agreed to by both parties, in writing.

- 6.8. Confidentiality.** The parties acknowledge that, during the term and in the course of performing their obligations hereunder, each party may receive or become exposed to confidential information of the other party and the other party's students, alumni, faculty, and staff. Confidential information shall include without limitation, all information provided by one party to the other, whether intentionally, unintentionally, directly or indirectly, relating to any student, former student, alumni or other person affiliated, or previously affiliated with the disclosing party (including, but not limited to, names, addresses, phone numbers, social security numbers, or any and all other personally identifiable information).

Each party acknowledges and agrees that the other party's confidential information shall remain the exclusive property of the other party. Neither party shall use or permit any other entity to use the confidential information for any purpose other than as required to perform its obligations under this Agreement or any law including, but not limited to, the Pennsylvania Right-to-Know-Law, 65 P.S. §67.101 et seq... Neither party shall disclose any confidential information to any third party, except as expressly permitted under this Agreement or by applicable law. Confidential information shall only be used for the sole purposes defined in this Agreement, and any other use shall be deemed to be a material breach of this Agreement and, in addition to all other remedies available hereunder, the non-breaching party shall be entitled to seek injunctive relief to prevent any use of confidential information not wholly consistent with the uses specified in this Agreement. In performing its duties hereunder, each party shall fully comply with all of the requirements of the Federal Privacy Act of 1974 (5 U.S.C. 522) and 34 C.F.R. Part 5b.

- 6.9. No Third Party Beneficiary.** Nothing contained in this Agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the parties that any such person or entity, other than the parties hereto, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.
- 6.10. Entire Agreement.** This Agreement constitutes the entire Agreement between the parties and supersedes all prior communications, agreements and understandings, written or oral, with respect to the subject matter of this Agreement.

LECOM School of Dental Medicine
Early Acceptance Program

AFFILIATION AGREEMENT
with
University of Pittsburgh - Bradford

The Affiliation Agreement, as presented in the preceding pages of this document, will become effective when all parties listed below have signed the Agreement.

Robert Hirsch, D.D.S. Date
Dean of the School of
Dental Medicine
Lake Erie College of
Osteopathic Medicine

Steven Hardin, PhD Date
Vice President and Dean
of Academic Affairs
University of Pittsburgh - Bradford

John M. Ferretti, D.O. Date
President
Lake Erie College of
Osteopathic Medicine

Livingston Alexander, AB, Med, EdD Date
President
University of Pittsburgh - Bradford

ADDENDUM A

Phase I

Refer to the current University of Pittsburgh - Bradford catalog for the curriculum, course and degree requirements

FIRST YEAR University of Pittsburgh at Bradford

<u>FIRST SEMESTER</u> 18 cr.	<u>SECOND SEMESTER</u> 14-18 cr.
BIOL 0101 Introduction to Biodiversity taken)	Math 0140 Calculus (if pre-Calculus is taken)
CHEM 0101 General Chemistry I Biology	BIOL 0102 Intro to Cell and Molecular Biology
ENG 0101 English Composition I	CHEM 0102 General Chemistry II
MATH 0132 or 0140 (Pre-Calculus or Calculus)	ENG 0102 English Composition II
FS 0102 Freshman Seminar (elective)	PSY 0101 Intro to Psych (or other GE elective)

SECOND YEAR at the University of Pittsburgh at Bradford

<u>FIRST SEMESTER</u> 17 cr.	<u>SECOND SEMESTER</u> 14 cr.
CHEM 0206, 0207 Organic I and Lab	CHEM 0208, 0209 Organic II and Lab
BIOL 0217 Intro to Ecology and Evolution	BIOL 0203 Genetics
SOC 0101 Intro to Sociology (or GE elective)	GE elective
GE elective	GE elective
GE elective	

THIRD YEAR at the University of Pittsburgh at Bradford

<u>FIRST SEMESTER</u>	<u>14-15 cr.</u>	<u>SECOND SEMESTER</u>	<u>15</u>
<u>cr.</u>			
CHEM 1306 Biochemistry lab		BIOL 0213/0223 Anatomy & Phys. II + lab	
BIOL 0212/0222 Anatomy & Phys. I + lab		GE elective	
BIOL upper-level elective		BIOL 1302 Microbiology	
PHYS 0101 Intro to Physics I or 0201 Foundations of Physics I		PHYS 0102 Intro to Physics II or 0202 Foundations of Physics II	

FOURTH YEAR at the University of Pittsburgh at Bradford

<u>FIRST SEMESTER</u>	<u>15-16 cr.</u>	<u>SECOND SEMESTER</u>	<u>14-16 cr.</u>
BIOL 1451 Capstone		BIOL 1453 Senior Seminar	
BIOL upper-level elective		BIOL upper-level elective	
GE elective		BIOL or GE upper-level elective	
GE elective		GE elective	
Elective		Elective	
		PEDC	

Total Phase I credits = 121-129

Strongly recommend that upper-level biology electives include at least some of the following courses: immunology, cell biology, and microbiology.

ADDENDUM B

MINIMUM UNDERGRADUATE COURSES REQUIRED*

- 6 Credit Hours of English; composition emphasizing technical language
- 8 Credit Hours Biology including two labs
- 8 Credit Hours Inorganic/General Chemistry including two labs
- 8 Credit Hours Organic Chemistry including two labs
- 3 Credit Hours Biochemistry

LECOM does not require but strongly recommends the following courses be taken prior to matriculation:

- 4 Credit Hours Physiology
- 4 Credit Hours Physics including lab
- 4 Credit Hours of Anatomy including lab
- 4 Credit Hours of Microbiology including lab
- 3 Credit Hours of Cell Biology
- 3 Credit Hours of Histology
- 3 Credit Hours of Immunology
- 3 Credit Hours of Genetics

*No grade lower than "C" will be accepted.

*Credit for Pass/Fail courses will not be accepted

*CLEP may not be used to satisfy any of the minimum requirements.

*LECOM may accept AP credits if the student scores a four (4) or five (5) on the AP exam. When AP credits are accepted by LECOM, a replacement course applicable to the field of dental medicine or a course of similar academic rigor must be taken.

The School of Dentistry recommends applicants to spend 100 hours job shadowing in a clinical dental setting.

ADDENDUM C

Phase II

FIFTH YEAR (FIRST YEAR AT LECOM)

COURSE LISTING

Dental 1 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Dental Anatomy and Materials	DAM1001	4
Problem-Based Learning I Basic Science	PBLI1001	6
Restorative: Complete Dentures	RCD1001	4
Dental Assisting	DAS1001	6
Gross Anatomy	ANT1003	6

Dental 1 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Problem-Based Learning I Basic Science	PBLI1002	15
Restorative: Complete Dentures Patient Clinic	RCD1002	2
Restorative: Comprehensive Care	RCC1001a	7
Dental Assisting	DAS1002	2

ADDENDUM C (cont.)

Phase II

SIXTH YEAR (SECOND YEAR AT LECOM)

COURSE LISTING

Dental 2 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Periodontics	PER1001	2
Orthodontics	ORT1001	1
Problem-Based Learning II Oral Science	PBLII1003	4
Restorative: Comprehensive Care	RCC1001b	8
Restorative: Complete Dentures Patient Clinic	RCD1003	1
Oral Surgery	ORS1001	2
Periodontics	PER1002	1
Orthodontics	ORT1002	1
Problem-Based Learning II Oral Science	PBLII1004	15
Restorative: Comprehensive Care	RCC1001c	13
Hygiene Patient Clinic	HPC1001	1

ADDENDUM C (cont.)

Phase II

SIXTH YEAR (SECOND YEAR AT LECOM)

COURSE LISTING

Dental 2 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Periodontics	PER1003	1
Orthodontics	ORT1003	1
Pedodontics	PED1001	0.5
Temporomandibular Joint Dysfunction	TMD1001	0.5
Restorative: Comprehensive Care	RCC1001d	10
Problem-Based Learning II Oral Science	PBLII1005	15
Comprehensive Care: Patient Clinic	CCC1001	1
Dental Assisting	DAS1003	2

ADDENDUM C (cont.)

Phase II

SEVENTH YEAR (THIRD YEAR AT LECOM)

COURSE LISTING

Dental 3 First Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Temporomandibular Joint Dysfunction	TMD1002	1
Mgmt. and Supervision of a Dental Practice	MSD1001	0.5
Hospital Dentistry	HSD1001	0.5
Comprehensive Care: Patient Clinic	CCC1002	10
Special Issues in Patient Care	SIP1001	0.5
Mgmt. and Supervision of a Dental Practice	MSD1002	2
Pedodontic Topics	PED1002	1
Geriatric Dentistry Topics	GDT1001	1
Comprehensive Care: Patient Clinic	CCC1003	28

Dental 3 Second Semester:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>
Comprehensive Care: Patient Clinic	CCC1004	28

EIGHTH YEAR (FOURTH YEAR AT LECOM)
COURSE LISTING

Dental 4:

<u>Course Title</u>	<u>Code</u>	<u>Semester Credit Hours</u>	<u>Semester</u>
Comprehensive Care: Outreach Clinic Rotations	CCC1005	10	First
Comprehensive Care: Outreach Clinic Rotations	CCC1006	24	First
Comprehensive Care: Outreach Clinic Rotations	CCC1007	24	Second

TOTAL CREDIT HOURS: 262.5

ADDENDUM E

Timeline Summary

High School Applicant				
	Academic Year	Deadline	Task	Responsibility of:
1	High School Sr.	Varies	Apply to undergraduate school	student
2	High School Sr.	15-Dec	Apply to EAP	student
3	High School Sr.	28-Feb	Interview with LECOM	LECOM
4	High School Sr.	15-Mar	Notification of provisional acceptance eligibility	LECOM
5	High School Sr.	1-Jul	Notify of provisional acceptance eligibility	Pre-Health Advisor
5	High School Sr.	1-Jul	Notify LECOM student will matriculate at undergrad school	Pre-Health Advisor
6	High School Sr.	1-Sep	Send letter of provisional acceptance	LECOM
7	College Senior		Follow schedule for existing student starting at #6	student

Existing Student				
	Academic Year	Deadline	Task	Responsibility of:
1	Sophomore	1-Feb	Apply to EAP	student
2	Sophomore	15-Jun	Interview with LECOM	LECOM
3	Sophomore	1-Jul	Notification of provisional acceptance eligibility	LECOM
4	Sophomore	1-Jul	Notification of provisional acceptance eligibility	Pre-Health Advisor
5	Sophomore	1-Sep	Send letter of provisional acceptance	LECOM
6	Senior	15-Nov	Submit AADSAS Application	student
7	Senior	1-Dec	Take DAT	student
8	Senior	1-Jan	Submit LECOM supplemental on-line application	student
9	Senior	1-Feb	Submit letters of recommendation	Pre-Health Advisor
10	Senior	15-Feb	Receive LECOM Matriculation package	LECOM
11	Semi-annually	1-Feb & 1-Jul	Submit status update report to LECOM	Pre-Health Committee
12	Annually	none	Attend affiliation on-campus day	student
13	post graduation	30-Jun	All documents & fees have been submitted or paid	student

Items 1-5 can be done from matriculation to undergraduate school through the deadline listed.

ADDENDUM F

HEALTH AND TECHNICAL STANDARDS

All candidates must meet the health and technical standards requisite for admission and participation in the educational programs of the School of Dental Medicine. Because the DMD degree signifies that the holder is a dentist prepared for entry into the practice of dentistry, graduates must have the knowledge and skills to function in a broad variety of clinical situations and to render dental care to patients.

The candidate for the DMD degree must be able to demonstrate intellectual-conceptual, integrative and quantitative abilities; skills in observation, communication, and motor functions; and mature behavioral and social attributes. Technological compensation can be made for some disabilities in some of these areas, but a candidate must be able to perform in a reasonably independent manner without a trained intermediary. (The use of a trained intermediary implies that the candidate's judgment must be mediated by someone else's powers of selection and observation.)

1. Observation. The candidate should be able to observe demonstrations and experiments in the basic sciences, including but not limited to: physiologic, pharmacologic and microbiologic demonstrations involving animals, microbiologic cultures, and microscopic studies of microorganisms and tissues in normal and pathologic states. A candidate should be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of the sense of vision and somatic sensation. It is enhanced by the functional use of the sense of smell.

2. Communication. A candidate should be able to speak, to hear, and to observe patients in order to elicit information, describe changes in mood, activity, and posture, and perceive nonverbal communications. A candidate should be able to communicate effectively and sensitively with patients. Communication includes not only speech, but also reading and writing. The candidate should be able to communicate effectively and efficiently in oral and written form with all members of a health care team.

3. Motor. Candidates should have sufficient coordination of both gross and fine muscular movements and equilibrium. The candidate must also have the functional use of the senses of touch and vision to perform laboratory experiments and provide dental care required in the curriculum such as taking dental x-rays, performing dental examinations, injections, a variety of dental procedures, and completing the physical assessment of the patient.

4. Intellectual, Conceptual, Integrative, and Quantitative Abilities. These abilities required of the candidates include measurement, calculations, reasoning, analysis, and synthesis. Problem solving, the critical skill demanded of dentists, requires all of these intellectual abilities. In addition, the candidates should be easily able to comprehend three-dimensional relationships and to understand the spatial relationships of structures.

5. Behavioral and Social. Candidates must possess the emotional health required for full use of their intellect, the exercise of good judgment, the prompt completion of all responsibilities in the diagnosis and care of patients and the development of mature, sensitive and effective relationships with patients and colleagues. The candidate must be able to cope with strenuous workloads and changing environments with flexibility, and to cope with ambiguity in decision making. Compassion, integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities that are essential for the successful functioning dentist.

The candidate must be free of psychopathic or sociopathic behaviors which are contrary to professional and ethical standards. Emotional stability of the student is required, along with successful completion of the curriculum; to succeed. If the emotional stability of a student becomes a concern to the administration, an evaluation by a mental health professional may be required. Any of the above behaviors are inconsistent with the standards of LECOM and will result in denial of admission or expulsion from LECOM.

Candidates must be intellectually honest, ethical, law-abiding and without felony convictions. Candidates should have no record of suspensions for academic misconduct or behavior showing disregard for the law or other individuals, other than minor traffic violations. A state or federal criminal background check must be submitted to LECOM at the time of matriculation.

6. General Health. The candidate must have sufficient physical stamina to perform strenuous workloads for long periods. Candidates should be free of chronic debilitating diseases that preclude successful completion of the dental curriculum. The candidate must be free of active infectious diseases which are highly contagious in a health care setting. Reasonable accommodations will be granted to otherwise qualified students who have a disability.

Addendum G

RECORD RELEASE FORM

I, _____, as an enrolled student in the LECOM Early Acceptance Program, hereby authorize University of Pittsburgh - Bradford to release information regarding my academic performance and evaluations to Lake Erie College of Osteopathic Medicine as required by the affiliation agreement between LECOM and University of Pittsburgh - Bradford.

Name (Printed)

Signature

Date